

# Annual Summary Conference Form

For Teachers Receiving a Median Student Growth Percentile (mSGP) Score



Date	Name	School	Assignment	Years in District	Tenured (Y/N)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

  

Practice Score	SGO Score*	mSGP Score	Summative Rating
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

\*Average score if two SGOs used

Leave boxes blank in annual summary conference - mSGP scores and summative ratings will be provided by NJDOE when scores are available (early 2015).

## Guidelines for Conference Discussion

### Practice

Using specific documentation (observation reports, teacher reflection, etc.) and citing specific evidence, identify and discuss:

- ☐ 1-3 areas of strength
- ☐ 1-3 areas for improvement

### Student Growth Objectives

Using completed SGO forms and supporting documentation (assessment results, etc.), discuss:

- ☐ Successes and challenges of SGO process
- ☐ Lessons from SGOs about teaching and student learning
- ☐ Steps to improve SGOs for next year

### Professional Development Plan (PDP)

Using the current PDP, discuss strategies for improving performance next year, such as:

- ☐ Successes and challenges on this year's PDP
- ☐ Areas of professional development linked to information from evaluation
- ☐ Components and implementation of a Corrective Action Plan (CAP) where warranted

### Median Student Growth Percentile

mSGP data for SY13-14 evaluation will be released in early 2015. At that time, a summative rating can be calculated and provided to the teacher.

	Name	Signature	Date
Teacher	<input type="text"/>	<input type="text"/>	<input type="text"/>
Evaluator	<input type="text"/>	<input type="text"/>	<input type="text"/>

- ☐ Recommended for rehire (non-tenured)
  - ☐ Recommended for continued employment (tenured)
  - ☐ Placed on Corrective Action Plan